

Lakeshore Document Services

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June 2008

LAKESHORE DOCUMENT SERVICES ANNOUNCES LARGE-FORMAT SCANNER SAVES TIME, MONEY

Huge, often unwieldy drawings and documents familiar to engineers, architects, and a host of other professionals are about to become more compact, portable, and accessible for Lakeshore Document Services customers. The company's new large-format scanner **digitizes documents up to 42 inches wide and of unlimited length** to a variety of manageable, digital media.

Customers can choose TIFF or PDF formats on CD or DVD, and digitized files can even be uploaded to flash drives. Customers can also access their information from Lakeshore Document Services' secure Web site. The color scanner produces high-definition scans with 600dpi resolution and 0.1 percent scanning accuracy. The images become a part of the current engineering software.

High quality, broad accessibility, and substantial savings in time and money are primary benefits customers receive to **preserve fragile originals for archival purposes**, says Lakeshore Document Services President Garry Olson.

"The scanner reduces the need for huge flat files, which frees up valuable floor space, and digitized files mean several people can access and use the same information at the same time. Digitized files can also reduce the amount of time employees frequently spend looking for and replacing paper information. In a nutshell, this scanner can benefit anyone who works with large-format drawings and has to share them."

The scanner expands the company's Scan on Demand service that transforms paper files to digital files on an as-needed basis for customers, Olson says. In addition, the large-format scanner can save the capital expense of purchasing a scanner, and it can serve as a backup for customers who already own such equipment. Scanning of these prints has become **very affordable**.

Like all LDS services, scanning projects undergo a series of quality checks from the time they arrive until they are delivered to customers. Turnaround time is one to three business days, depending on the project, and the company **welcomes walk-in customers**.

For more information, call 231-798-8756 or toll-free 866-798-8756, or visit www.LakeshoreDocuments.com, ask for Barbara Coppock, CDIA⁺, and she will provide additional information.

Keeping your business **your business**.