

What am I to do with all of this information?!



Waypoint

A point in the journey to
comprehensive document management.

DATA MANAGEMENT & RETENTION SEMINAR

Who needs to know? Is it you?
How does this affect my business?

Electronic Data Ryan Wallace, Business Process Specialist StabilityOne

Records and Data Retention Carol A. Romej, Shareholder, Butzel Long Bloomfield Hills

The Information Lifecycle Garry Olson President Lakeshore Document Services Co.

*A Roundtable Discussion will follow, focusing on retention
schedules and data management in this electronic age.*

Who should attend?

- ☐ Records Management
- ☐ Compliance Officers
- ☐ HR Professionals
- ☐ Administrators
- ☐ Managers
- ☐ You!

Tuesday, November 20, 2007

9:00 – 11:30 AM

Lakeshore Document Services Co.

6520 Schamber Drive Muskegon
.10 mile west of US-31/Pontaluna Road exit

Seating is limited. Please call or email to reserve your place.

231.798.8756 866.798.8756 *toll free*

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